

Minutes of Dacorum Area DSPL Board Meeting

Date: Wednesday 7th July, 9:30am

Online meeting via Zoom

Present:

Carole Hassell – DSPL8 & Partnership of Dacorum Schools Manager (Chaired on behalf of David Fisher)
 Jackie Hood – Head, Chaulden Infants and Nursery School
 Jo Harris – Principal, Bedmond Academy
 Natasha Chiswell – Head, Aldbury Primary School
 Tim Jordan – Deputy Headteacher, The Hemel Hempstead School
 Patricia Walker - ISL Area Manager - Professional Lead for SEND Specialist Advice & Support Service
 Natalie Long - Parent Representative
 Kate Hudson - Parent Representative
 Ashley Fabray – DSPL8 & Partnership of Dacorum Schools Support Officer (Minutes)

In Attendance:

Julie Reddish: Senior Commissioning Manager SEND Commissioning, Family and Health Services Commissioning
 Sophie Pullinger: West Operational Manager, Children and Young People’s Therapies, Hertfordshire Community NHS Trust
 Yael Leinman: Strategic Lead for mental health in schools

Apologies Received:

David Fisher - Head, Kings Langley School and DSPL Dacorum Lead (Chair)
 Katharine Ellwood - Head, Greenway Primary and Nursery and DSPL Dacorum Operational Lead
 Richard Haynes – Head, Hobbs Hill Wood and DSPL Dacorum Operational Lead
 Suzanne Stace - Head, Westfield Primary School
 Hayley Yendell – Head, Heath Lane Nursery
 Gill Waceba - Head, Woodfield School
 Sara Lalis - Head, Dacorum Education Support Centre (DESC)
 James Shapland - Head, Ashlyns School
 Sharon Coubray - County Specialism Lead SLCN & Autism and Area Lead, SEND SAS, ISL
 Joanne Summers – Deputy Principal Educational Psychologist: St Albans and Dacorum Team
 Rebecca Foster - Area Lead for SEND Teams in Apsley, ISL
 Ruth Mason – DSPL8 SEND Lead
 Mel Stanley – DSPL8 Volunteer
 Alison McLauchlin – Parent Representative
 Danielle Jata-Hall – Parent Representative

| Agenda Items | Actions |
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| <p>1. Welcome and Introductions CH welcomed everyone to the meeting and explained she is chairing on behalf of David Fisher. Gill Waceba is retiring at the end of term and CH thanked her for her ongoing support. Ian Burgess will be replacing Gill on the board.</p> <p>2. Speech and Language Therapy offer Julie Reddish and Sophie Pullinger attended the board meeting to present on the Speech and Language Therapy offer. AF will circulate the presentation with the Board minutes. Questions raised following the presentations: Q. Is there a cost to the ELKLAN and Word Award Training? A. <i>Sophie will clarify and email the details to AF with the training flyers for circulation to the board members and DSPL8 schools.</i> Q. Is there a cost to the ADD-vance Lets Interact sessions and what is the referral process? A. <i>There is no cost as this is covered in their contract. Sessions will be offered to children and young people on the speech and language caseload awaiting intervention.</i></p> | |

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| <p>Q. Many Families have struggled with the online service and families feel their children have regressed. This could be linked to the increase in EHCP's. Will the episodes of care continue as parents have not been receiving ongoing support? <i>A. Sophie welcomed the helpful feedback, which she will take back to the Management Team. Virtual and face to face sessions are offered on a needs basis and lockdown has been very challenging. Episodes of care are continuing and Sophie and Julie will look at working on a way forward to meet children and young people's needs.</i></p> <p>Q. Is there more information on the HCC system wide approach? <i>A. The service will be looking at a graduated approach and a workshop is scheduled with Health, Education and social care professionals to look at how to support schools, parents and children and young people.</i></p> <p>PW shared SEND SAS are in early stages working with HCC and the Therapy Services on training for Early Years and the Speech and Language team to be able to provide further support for training and to settings.</p> <p>CH would like Sophie and Julie to link with the SENCo cluster network meetings in the Autumn term to address some of the SENCo concerns. PW suggested also collaborating with Sharon Coubray to support these meetings.</p> <p>CH thanked Sophie and Julie for their presentation.</p> <p><u>Action – AF to circulate the Speech and Language Therapy offer presentation with the Board minutes</u></p> <p><u>Action – Sophie Pullinger to clarify the charge for ELKLAN and Word Aware training and send details and flyers to AF to circulate to the Board members and DSPL8 schools</u></p> <p>3. Mental Health in Services update Yael Leinman attended the board meeting to present on Mental Health in Schools and AF will circulate the presentation with the Board minutes. If board members have any questions following this presentation, please email these directly to Yael.</p> <p>CH thanked Yael for her presentation.</p> <p><u>Action - AF to circulate the Mental Health in schools presentation with the board minutes</u></p> <p>4. Matters Arising from minutes of previous meetings 07.07.2021 All actions have been completed or are covered under the agenda items.</p> <p>Minutes were approved by DSPL Board as presented.</p> <p>5. Finance</p> <ul style="list-style-type: none"> a) Local School Partnership Budget 2020/21 b) DSPL budget 2020/21 c) PoDS budget 2020/21 <p>The finance update was covered in CH board presentation under agenda item 6.</p> <p>6. DSPL/PoDS Managers update & SEND Lead update: CH presented a PowerPoint presentation on the DSPL update and a copy will be circulated with the minutes.</p> <p><u>Action – AF to circulate the DSPL presentation with the board minutes</u></p> | <p>AF</p> <p>SP/AF</p> <p>AF</p> |
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| <p><u>Action – All to send EHCP/SEN support suggestion for inclusion in the strategic plan 2021-22, by the end of term</u></p> | <p>AF ALL</p> | | |
| <p><u>Action – Sub Group Chairs to review action plans to also include a SLCN action and email the updated action plans for 2021-22 to CH by 17th July 2021</u></p> | <p>Chairs</p> | | |
| <p>7. DSPL updates</p> | | | |
| <p>a) Autism sub Group</p> | | | |
| <p>JH pre-submitted her sub group minutes and KH raised part-time timetables are on both the Behaviour and Autism action plans and to be mindful of overlap. JH clarified the two will link together as this is an issue for both areas.</p> | | | |
| <p>b) Primary Behaviour Service</p> | | | |
| <p>KE pre-submitted her board minutes and there were no further questions.</p> | | | |
| <p>c) Mental Health sub group</p> | | | |
| <p>SS pre-submitted her sub group minutes and there were no further questions.</p> | | | |
| <p>d) Early Years Sub Group</p> | | | |
| <p>HY pre-submitted her sub group minutes and there were no further questions.</p> | | | |
| <p>e) School Family Worker sub group</p> | | | |
| <p>There was no School Family Worker sub group meeting this half term.</p> | | | |
| <p>8. ISL Update</p> | | | |
| <p>a) ISL SEND SAS</p> | | | |
| <p>PW presented a PowerPoint presentation on the ISL update and a copy will be circulated with the minutes.</p> | | | |
| <p><u>Action – AF to circulate the ISL presentation with the board minutes</u></p> | | | |
| <p>b) Educational Psychology Service</p> | | | |
| <p>The Educational Psychology service update was included in PW’s ISL update presentation. The EP service has recruited staff and are closer to full capacity.</p> | | | |
| <p>9. AOB</p> | | | |
| <p>There were no AOB.</p> | | | |
| <p>Dates for Board meetings 2020/21:</p> | | | |
| | <p>Wednesday</p> | <p>13.10.2021</p> | <p>9:30am</p> |
| | <p>Wednesday</p> | <p>08.12.2021</p> | <p>9:30am</p> |
| | <p>Wednesday</p> | <p>02.02.2022</p> | <p>9:30am</p> |
| | <p>Wednesday</p> | <p>23.03.2022</p> | <p>9:30am</p> |
| | <p>Wednesday</p> | <p>18.05.2022</p> | <p>9:30am</p> |
| | <p>Wednesday</p> | <p>13.07.2022</p> | <p>9:30am</p> |
| <p>There being no further business, the meeting closed at 11.20am</p> | | | |